

# Prairie du Chien Area School District

## Innovation for Success™

### REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **December 11, 2017** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, **6:30 p.m.** This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

#### I. CALL TO ORDER

*Meeting was called to order by Christine Panka at 6:31 p.m.*

#### Present BOE Members:

Christine Panka      Lonnie Achenbach  
Duane Rogers      Lynn O'Kane  
Nick Gilberts      Cassie Hubanks (6:39 p.m)  
Kyle Kozelka (6:55 p.m)

#### II. PLEDGE OF ALLEGIANCE III. ADOPTION OF AGENDA

*Motion by Achenbach and seconded by Gilberts. Passed 5-0, Hubanks and Kozelka absent for vote.*

#### IV. SPECIAL GUEST SPEAKERS V. CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

##### A. Approval of Payment

(The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)

##### B. Approval of Minutes

1. 11.13.2017 Finance Committee Meeting
2. 11.13.2017 Regular Board Meeting
3. 11.27.2017 Building and Grounds & Policy Committee Meeting

##### C. Personnel

1. Resignation

2. Approval
  - a) Sarah Knight- Substitute Teacher
  - b) Miranda Althof -Roving Teacher's Aide Sub position
- D. Youth Options (if any)

*Motion by Gilberts and seconded by O'Kane. Passed 5-0, Hubanks and Kozelka absent for vote.*

VI. CITIZEN PARTICIPATION

VII. CORRESPONDENCE/INFORMATION ITEMS

(These are listed for reference, but will not be read off at meeting to expedite the agenda)

A. Upcoming Meetings and Board Items

1. 01.08.2018 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
2. 01.08.2018 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
3. 01.22.2018 Building and Grounds & Policy Committee Meeting 5:00 p.m. High School Library Conference Room

B. Information Item

1. 12/22/2017 Deadline for Incumbents to File Notice of Non Candidacy (by 5:00 p.m.)
2. 1/1/2018 Deadline for Incumbent Board Members with Tax Years Starting on January 1 to Refuse Salary
3. 1/2/2018 Candidate Deadline for Filing All Documents Needed to Establish Eligibility to Appear on the Ballot (by 5:00 p.m.)
4. 1/9/2018 Drawing of Lots for Ballot Order; Certify Ballot Eligibility to County Clerk(s)(by 5:00 p.m.)
5. 1/17/2018-1/19/2018 97th WI State Education Convention 2018 Milwaukee

VIII. REPORTS AND DISCUSSION (action if appropriate)

A. Superintendent/Building Administrator's Report/Presentation

- *Construction Updates*

- o *US Cellular should have lease completed by the board meeting on December 12*
- o *Areas are roofed and blocked in, mostly work on interior*
- o *Ongoing discussions about possible cost savings (equipment, furnishings, and design changes)*
- o *Change Order #9 received*
- o *Quote on bleachers received, in drive*

- *Insurance Claims*

- o *Bluff View roof*
  - *Received check from EMC for \$971k*
  - *Covered all storm damage*

- o *August 2<sup>nd</sup> Incident*
  - *Confidential information to be discussed in Closed Session*
- *Compensation Model and Salary Implementation*
  - o *First payment set for December 15<sup>th</sup>*
  - o *Teachers will receive new contracts with updated salary*
- *Work with Admin Team on Staffing for High Needs Students*
  - o *Shifting the paradigm of service delivery*
  - o *Character education*
- *Conducted some Student Observations at ID Program House*
  - o *Working to help find appropriate programming for a student*
  - o *Worked with Cathy Reed and Aaron Amundson to adjust resources and TA Schedule to accommodate our needs*
- *Media and Marketing*
  - o *Meeting with individuals about possible naming rights*
  - o *Created a packet for naming rights information*
  - o *Planning on getting on radio to get information to public*
- *Administrative Reviews*
  - o *Sat down with each individual Administrator and conducted a 6 month review/evaluation*
  - o *Recommendations in Closed Session*

## **B. Community Connections and Celebrations**

1. Blackhawk Motors worked with three co-curricular groups (Skills USA, National Honor Society, Asia Society) in the Drive 4U School event and raised a total of \$2820.00. The fundraising event did take place during our 2017 Homecoming game this past fall.
2. Universal Forest Products- Jim Ariss donated decking products for us to complete the Press Box stairwell in the Spring of 2018. Our Building Trades class will be completing the project this Spring. The total value of the donation is \$1,620.00.
3. At the end of November, 5th graders made public service announcements on WQPC and WPRE the date of the Great American Smokeout. They shared harmful effects of smoking and smokeless tobacco facts. The students, that made the announcements, were given a tour of the radio station by Dan Moris of WQPC and WPRE.
4. Science Department at BV have been collecting deer hearts from multiple grade levels for the Raptor Center in Antigo, WI. Fifth graders have collected over 80 hearts.
5. All middle school Spanish students went to the movie theater to see "Coco" on December 5. The theater was very helpful and friendly, and we appreciate them allowing us to do the trip.
6. Bluff Country Long Spurs donated \$250 to Archery Team

7. CGS Gunsmithing and Sales Donated Yearly Memberships to shoot in their indoor archery or indoor clay target range to any archery who hit fundraising goal of \$250. (\$250 value each)
  8. Letters to Santa (Courier Press)
  9. PTO Gingerbread Night
  10. Prairie Cinema/PTO-Wonder Movie
  11. Christmas Concerts
  12. Hardee's Holiday supper
  13. Bev Pozega brought one of her therapy dogs for 2nd grade students to read to
- IX. OLD BUSINESS (action if appropriate)
- A. Lease Agreement for US Cellular Monopole - *Table*
- X. NEW BUSINESS (action if appropriate)
- A. Any items removed from Consent Agenda for further discussion- *None*
  - B. CDC Head Lice Policy

*Motion by Panka, seconded by Hubanks to waive first reading and approve policy. Passed 6-0, Kozelka absent.*

- C. Grants & Donations read into record and approved (if any)
  1. Roberta Hass & Rita Breuer - Donation of books to classrooms
  2. Mrs. George Ashbacher-\$100 for coats, hats, mittens, etc.
  3. We Buy Nearby Promotion-Money donated by Something for Everyone, The Picket Fence & Fence Post Fabrics, Sports World/Dyesport, Rockweiler Appliance & TV, Panka Shoe Store, The Local Oven, JC Party Store
  4. Sherry Jazdzewski - donation of winter clothing items
  5. People's State Bank - Donation of school supplies, hats and mittens
- D. Student Travel (if any)
- E. Committee Meeting Reports by Board members (action if appropriate)
  1. Policy Committee
    - a.) First reading of Fundraising and Naming Policy

*Motion by Achenbach and seconded by O'Kane. Passed 6-0, Kozelka absent.*

2. Building & Grounds
3. Finance
4. Arts Advisory Committee Report
5. Legislative Advocacy
- F. Approve Alternate Enrollment Application

*Motion by Panka and seconded by O'Kane. Passed unanimously with all in favor.*

G. Parking Lot (Items for future agenda) - *Presentation by High School Staff to discuss testing results and programming*

XI. CLOSED SESSION

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

*Motion by Gilberts and seconded by O'Kane to go into Closed session at 7:05 p.m.  
Passed unanimously with all in favor.*

*Present BOE Members:*

*YES: Lonnie Achenbach*

*YES: Christine Panka*

*YES: Lynn O'Kane*

*YES: Duane Rogers*

*YES: Cassie Hubanks*

*YES: Kyle Kozelka*

*YES: Nick Gilberts*

- A. Discussion on Insurance Claims
- B. Administrative Contract Recommendations
- C. District Administrator Evaluation

XII. RETURN TO OPEN SESSION

*Motion by Hubanks and seconded by Kozelka to return to open session at 8:23 p.m.; passed unanimously with all in favor.*

XIII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).

A. Administrative Contract Recommendations

*Motion by Panka and seconded by O'Kane to grant 1.5% raises to Administrative Staff for the 2017-18 School Year. Roll Call Vote passed 7-0.*

XIV. ADJOURNMENT

*Motion by Achenbach and seconded by Panka to adjourn meeting at 8:24 p.m. Passed Unanimously with all in favor. Meeting Adjourned.*

  
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President

*Notes taken by Robert Smudde*